



5115 S. Freya  
Spokane, WA 99223  
favscenter.com

### FāVS Center Rental Application

Applicant \_\_\_\_\_  
*(Name of Organization or Individual)*

Address \_\_\_\_\_  
\_\_\_\_\_

Primary Contact \_\_\_\_\_

Phone/s \_\_\_\_\_

Email/s \_\_\_\_\_

Website \_\_\_\_\_

Purpose \_\_\_\_\_ Approximate Attendance \_\_\_\_\_ (Max 263)

Date/s of Event \_\_\_\_\_ Or, if Member, Regular Dates \_\_\_\_\_

Times: setup \_\_\_\_\_ event start \_\_\_\_\_ event stop / depart \_\_\_\_\_

**Cancellation Notice**

FāVS Center must be notified of cancellations 72 hours in advance.

**Rates/Room Usage Fees**

*Half day (up to 5 hours) / full day (over 5 hours)*

**Non-member rate:**

\$300 for full day \*8 hours

\$150 for half day \* 4 hours

Or for events less than 4 hours:

***\$40 per hour.***

**Member rate:** *(Members are those who use the facility consistently for at least six months or those who make a recurring monthly donation to SpokaneFāVS.com.)*

\$240 for full day \*8 hours

\$120 for half day \* 4 hours

Or for events less than 4 hours:

***\$30 per hour.***

**Payment**

A Security Deposit of 50% of the rental rate is required within three days of registration. This will be applied to final invoice and fully applied if cleaning expectations are met (see below).

An invoice will be sent to you digitally. Payment can be made via cash, or check (make payable to SpokaneFāVS), or digitally.

**Cleaning Expectations**

Guests are expected to clean up after their event. Depending on event, cleaning includes taking out trash, sweeping, putting furniture back in place, wiping counters, etc. **(See FāVS Center Check-Out Rules)**

\*Special Arrangements (i.e.: custodial needs; etc.)

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**Hold Harmless Clause**

Each party to this Agreement shall be responsible for damage to persons or property resulting from the negligence on the part of itself, its employees, agents, or officers. Neither party will be considered the agent of the other and neither party assumes responsibility to the other party for the consequences of any act or omission of any person, firm, or corporation not a party to this Agreement.

Initial \_\_\_\_\_ Renter

Initial \_\_\_\_\_ FāVS Center

**Insurance and Indemnity**

Renter acknowledges and agrees that the risk of loss for all contents and property belonging to FāVS Center as outlined in this agreement shall be on the renter.

The renter shall carry a policy of general liability insurance and shall provide FāVS Center with a certificate of insurance naming FāVS Center as an additional insured. The coverage available to FāVS Center as an additional insured shall not be less than \$1,000,000 combined single limit per occurrence and \$1,000,000 general aggregate.

The renter hereby agrees to indemnify, compensate and forever hold harmless, the FāVS Center, its successors and assigns, any parent affiliate and subsidiary entities, their insurers, their assigns, their successors, their legal representatives, officers, directors, employees, agents, or any others who may be acting on behalf of them from any and all claims, damages, actions, causes of action or liability whatsoever, resulting from or arising out of injury to or death of any guest, agent, employee, licensee or invitee of the Tenant in or about the Premises, or damage or destruction of any property owned by the Tenant or any guest, agent, employee, licensee or invitee of the Tenant, unless such injury, death or damage solely and directly results from the intentional or grossly negligent acts of the FāVS Center.

By signing this document I agree to the terms listed above.

\_\_\_\_\_  
Renter Signature

\_\_\_\_\_  
FāVS Center Signature

Date \_\_\_\_\_

Date \_\_\_\_\_

For Office Use: Certificate of Liability or Proof of Insurance received (date): \_\_\_\_\_